**MASTER IN EUROPEAN BUSINESSS (MEB)**



**APPLICATION FORM 2014**

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| **1. PERSONAL INFORMATION** | | | |
| Last Name : | | | Passport sized photo here |
| First name (s) : | | |
| Date of birth (dd/mm/yyyy) :..../...../19.... | City and country of birth : | |
| Nationality 1 : | Nationality 2 : | |
| Gender :  Male /  Female | | |
| **Your current Situation :**  Employee  Student  Other : | | | |
| **Current address (until..../...../ 20....)** | | | |
| Street & Number : | | | |
| Zip Code : | | City : | |
| Country : | | E-Mail : | |
| Phone number : | | Mobile number : | |
| **Permanent address (if different from above) :** | | | |
| Street & Number : | | | |
| Zip Code : | | City : | |
| Country : | | E-Mail : | |
| Phone number : | | Mobile number : | |

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| **2. PROGRAMME DETAILS:** What stream(s) are you applying for? (*Maximum 4 Choices*) | | | |
| Choice 1 | Semester 1 : | | Semester 2 : |
| Choice 2 | Semester 1 : | | Semester 2 : |
| Choice 3 | Semester 1 : | | Semester 2 : |
| Choice 4 | Semester 1 : | | Semester 2 : |
| **NOTE : As least one semester must be followed at HSE Moscow (*please indicate campus & language of study*)** | | | |
| **Semester 1 Choices :**  - **HSE Moscow (in English)**  - **ESCP Europe**  o **Paris (French)**  o **London (English)** o **Madrid (Spanish)** o **Berlin (German)**  o **Turin (English)** | | **Semester 2 Choices :**  - **HSE Moscow (in English)**  - **ESCP Europe**  o **Paris (English)**  o **London (English)**  o **Madrid (English)**  o **Berlin (English or German)**  o **Turin (English)** | |
| **Chosen Admission session date :** | | | |

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| **3. HIGHER EDUCATION :**  Please describe your education from university onwards starting with the most recent | | | |
| **Name of Degree** |  | | |
| **Discipline** |  | | |
| **Institution** |  | **Country :** |  |
| **Dates :** | From to | **Year of Award :** |  |
| **Honours, average grade, GPA** |  | **Local credits**  **obtained :** |  |
| **Total ECTS\***  **credits :** |  |
|  | | | |
| **Name of Degree** |  | | |
| **Discipline** |  | | |
| **Institution** |  | **Country :** |  |
| **Dates :** | From to | **Year of Award :** |  |
| **Honours, average grade, GPA** |  | **Local credits**  **obtained :** |  |
| **Total ECTS\***  **credits :** |  |
|  | | | |
| **Name of Degree** |  | | |
| **Discipline** |  | | |
| **Institution** |  | **Country :** |  |
| **Dates :** | From to | **Year of Award :** |  |
| **Honours, average grade, GPA** |  | **Local credits obtained :** |  |
| **Total ECTS\***  **credits :** |  |
|  | | | |
| **Total years of higher education :** | | | |

***\* ECTS : European Credit Transfer System : if known***

**What are your personal and professional reasons for having chosen this field of study?**

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| **4. PROFESSIONAL EXPERIENCE** | | |
| **4-A : Post degree experience :**  Please list your work experience after your studies starting with the most recent | | |
| **Company** |  | Country : |
| **Function** |  | |
| **Work load :** |  Full time  Part Time | |
| **Dates :** | From to | Total duration in months : |
|  | | |
| **Company** |  | Country : |
| **Function** |  | |
| **Work load :** |  Full time  Part Time | |
| **Dates :** | From to | Duration in months : |
|  | | |
| **Company** |  | Country : |
| **Function** |  | |
| **Work load :** |  Full time  Part Time | |
| **Dates :** | From to | Duration in months : |
| **Total Duration of Post degree professional experience** *(full-time months equivalent) :* | | |
|  | | |
| **4-B : Pre degree experience :**  Please list your work experience during your studies (including internships, summer jobs etc) , | | |
| **Company** |  | Country : |
| **Function** |  | |
| **Work load :** |  Full time  Part Time | |
| **Nature of work** |  Student Internship  Summer Job  Other : | |
| **Dates :** | From to | Duration in month : |
|  | | |
| **Company** |  | Country : |
| **Description of function** |  | |
| **Work load :** |  Full time  Part Time | |
| **Nature of work** |  Student Internship  Summer Job  Other : | |
| **Dates :** | From to | Duration in month : |
|  | | |
| **Company** |  | Country : |
| **Description of function** |  | |
| **Work load :** |  Full time  Part Time | |
| **Nature of work** |  Student Internship  Summer Job  Other : | |
| **Dates :** | From to | Duration in month : |
| **Total duration of Pre degree professional experience** *(full-time months equivalent) :* | | |

MEB Application Form 2014/2015

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| **Please comment on your most important work experience.** |
|  |
| **Why are you interested in management and what aspect of management interests you in particular? Give personal and professional reasons** |
|  |
| **Please give a brief outline of your intended career plans (short and mid term)** |
|  |
| **Have you applied to, or are you considering applying for any other programme or school apart from the MEB at ESCP Europe?** |
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| **5. LANGUAGE PROFICIENCY AND EXPERIENCE ABROAD** | | | | | | | | | | | | | | | | |
| **Please indicate your level of oral and written performance** | | | | | | | | | | | | | | | | |
| **Language** | **Level** | | | | | | | | | | | | | | | **Period**  **From / To** |
| **Oral** | | | | | | | **Written** | | | | | | | |
| **English** | **B** | **1** | | **2** | **3** | **4** | **NS** | **B** | **1** | **2** | | **3** | **4** | **B** | | **to** |
| **French** | **B** | **1** | | **2** | **3** | **4** | **NS** | **B** | **1** | **2** | | **3** | **4** | **B** | | **to** |
| **German** | **B** | **1** | | **2** | **3** | **4** | **NS** | **B** | **1** | **2** | | **3** | **4** | **B** | | **to** |
| **Italian** | **B** | **1** | | **2** | **3** | **4** | **NS** | **B** | **1** | **2** | | **3** | **4** | **B** | | **to** |
| **Spanish** | **B** | **1** | | **2** | **3** | **4** | **NS** | **B** | **1** | **2** | | **3** | **4** | **B** | | **to** |
|  | **B** | **1** | | **2** | **3** | **4** | **NS** | **B** | **1** | **2** | | **3** | **4** | **B** | | **to** |
| *B = Beginner, no knowledge of the language*  *1 = Poor performance, limited communication*  *2 = Acceptable performance, general communication* | | | | | | | | *3 = Good performance, some specialist communication*  *4 = Near native speaker, fluency in the language*  *NS = Native Speaker, mother tongue fluency* | | | | | | | | |
| **If you hold any language qualifications please specify *(eg. TOEFL, Oxford/Cambridge Certificates)*** | | | | | | | | | | | | | | | | |
| Grade: Date obtained: Grade: Date obtained:  Grade: Date obtained: | | | | | | | | | | | | | | | | |
| **Please list periods of time spent outside your country of birth or permanent residence** *(include holidays)* | | | | | | | | | | | | | | | | |
| **Country** | | | **Type of Stay \*** | | | | | | | | **Length of Stay** | | | | **Year** | |
|  | | |  | | | | | | | |  | | | |  | |
| **Total Duration (full-time months equivalent) =** | | | | | | | | | | | | | | | | |

***\* Work, Educational, Holidays***

MEB Application Form 2014/2015

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| **Please describe a multi-cultural experience that has influenced you in particular. Explain why and how** |
|  |
| **Please give a candid description of yourself stressing the personal characteristics you believe to be your strengths and weaknesses and the main factors which have influenced your personal development.** |
|  |

**6. POSITIONS OF RESPONSIBILITY**

**What position(s) of responsibility have you held in school, clubs, societies, or other groups?**

**7. PERSONAL INTERESTS**

**Provide a brief description of your hobbies and other interests**

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| **8. LETTERS OF REFERENCE** | | | | |
| **Please give the names, addresses and titles of the authors of the letters of recommendation** | | | | |
| **Name** |  | | |  Mr  Mrs  Ms |
| **Position/Function** |  | | | |
| **Organization/Firm** |  | | | |
| **Professional Address** |  | | | |
| **Telephone number** |  | **Email** |  | |
|  | | | | |
| **Name** |  | | |  Mr  Mrs  Ms |
| **Position/Function** |  | | | |
| **Organization/Firm** |  | | | |
| **Professional Address** |  | | | |
| **Telephone number** |  | **Email** |  | |

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| **9. PUBLICITY** | | | | |
| **How did you hear about the MEB programme for the first time?** | | | | |
|  MEB Student / Graduate   ESCP Europe Student / Graduate   ESCP Europe Website |  A professor   A friend   Other : | |  Poster   Press advertising   Online advertising |  Press article   Guide   Fairs |
| **Statement of integrity** | | | | |
|  I confirm that all the information in this application package is true, accurate and complete to the best of my knowledge. I certify that I have formulated and written all narrative responses myself. I understand that withholding or giving false information will invalidate my application and make me ineligible for admission to the MEB Programme. | | | | |
| **Date** | | **Signature** | | |



Dear referee,

**MASTER IN EUROPEAN BUSINESSS (MEB)**



**REFEREE LETTER**

You have been nominated to provide a reference for the following applicant to the **Master in European**

**Business MEB Programme (September 2013)**:

**Applicant’s last name: Applicant’s first name:**

The information held in this form is confidential and will only be used for the evaluation of the applicant and their application to our programme.

**All fields are mandatory**

**1. How long have you known the candidate and in what context?**

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**2. What do you consider to be the candidate's strengths and weaknesses? Please comment on what makes this candidate an outstanding applicant.**

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**3. In your opinion, does the candidate have the right motivation and aptitude to enrol in an international programme in general management?**

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Please rate the candidate on the following criteria

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| --- | --- | --- | --- | --- | --- | --- |
| **Criteria / Rate** | **Excellent** | **Very good** | **Good** | **Average** | **Below**  **Average** | **No information** |
| Analytical skills |  |  |  |  |  |  |
| Oral communication skills |  |  |  |  |  |  |
| Creative innovative approach |  |  |  |  |  |  |
| Practical orientation |  |  |  |  |  |  |
| Written communication skills |  |  |  |  |  |  |
| Organisation ability |  |  |  |  |  |  |
| Leadership potential |  |  |  |  |  |  |
| Intellectual ability |  |  |  |  |  |  |
| Maturity |  |  |  |  |  |  |
| Apitude for team work |  |  |  |  |  |  |
| Perseverance |  |  |  |  |  |  |
| Aptitude to work under pressure |  |  |  |  |  |  |

**4. Do you have any additional comments concerning this applicant that you believe to be relevant?**

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**\* \* \* Please confirm your details:**

Last name: ………………………………………………………………………………………….... First name: …………………………………………………………………………………………… Professional Title: …………………………………………………………………………………… Organization: ………………………………………………………………………………………… Phone number: ………….…………………………………………………………………………… Email : …………………………………………………………………………………………………

Thank you for your time. Admission Office

The MEB Program

ESCP Europe



Dear referee,

**MASTER IN EUROPEAN BUSINESSS (MEB)**



**REFEREE LETTER**

You have been nominated to provide a reference for the following applicant to the **Master in European**

**Business MEB Programme (September 2013)**:

**Applicant’s last name: Applicant’s first name:**

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**All fields are mandatory**

**1. How long have you known the candidate and in what context?**

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**2. What do you consider to be the candidate's strengths and weaknesses? Please comment on what makes this candidate an outstanding applicant.**

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**3. In your opinion, does the candidate have the right motivation and aptitude to enrol in an international programme in general management?**

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Please rate the candidate on the following criteria

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria / Rate** | **Excellent** | **Very good** | **Good** | **Average** | **Below**  **Average** | **No information** |
| Analytical skills |  |  |  |  |  |  |
| Oral communication skills |  |  |  |  |  |  |
| Creative innovative approach |  |  |  |  |  |  |
| Practical orientation |  |  |  |  |  |  |
| Written communication skills |  |  |  |  |  |  |
| Organisation ability |  |  |  |  |  |  |
| Leadership potential |  |  |  |  |  |  |
| Intellectual ability |  |  |  |  |  |  |
| Maturity |  |  |  |  |  |  |
| Apitude for team work |  |  |  |  |  |  |
| Perseverance |  |  |  |  |  |  |
| Aptitude to work under pressure |  |  |  |  |  |  |

**4. Do you have any additional comments concerning this applicant that you believe to be relevant?**

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**\* \* \* Please confirm your details:**

Last name: ………………………………………………………………………………………….... First name: …………………………………………………………………………………………… Professional Title: …………………………………………………………………………………… Organization: ………………………………………………………………………………………… Phone number: ………….…………………………………………………………………………… Email : …………………………………………………………………………………………………

Thank you for your time. Admission Office

The MEB Program

ESCP Europe

**CHECK LIST**

**Mandatory documents to include with the MEB application form**

 Copies of degrees obtained to date (or certificate of enrollment)

 Copy of previous transcripts of grades

 An updated Curriculum Vitae

 Two references letters

 Photocopy of your National Identity Card or Passport

 A Recent Identity photograph (to include on the application form)

 GMAT/GRE/TAGE MAGE/PAEP… **(if available)**

 Language certificates **(if available)**

 Non refundable fee of € 145,00

**Do not forget to sign the page 7 of the application form with the written indication**

**“Read and Approved”.**

**Incomplete application file will not be reviewed.**

**If your application is accepted you are invited to attend the final round:**

A personal interview

Verbal & Written Language tests for candidates without language certificates

SHL online logic and quantitative test for candidates without GMAT/GRE/TAGE MAGE/PAEP

**Fees for the academic year 2014/2015: €18 300,00**

All information on admissions and inquiries are made through the International Institute of

Administration and Business and are sent to [iiab@hse.ru](mailto:iiab@hse.ru); or [maltseva@hse.ru](mailto:maltseva@hse.ru) or [efremov@hse.ru](mailto:efremov@hse.ru)

**HSE web-site**: [www.iiab.hse.ru/en/meb](http://www.iiab.hse.ru/en/meb)

**ESCP Europe web-site**: [www.escpeurope.eu/escp-europe-programmes/master-in-european-siness-](http://www.escpeurope.eu/escp-europe-programmes/master-in-european-siness-) meb-escp-europe